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| **Audience: SBPT** | **Date: 10/5/17** |
| **Time/Location: 8:00 Art Room** | **Facilitator(s): Jackett** |
| **Materials:** | **Minutes: Coddington**  **Time Keeper:** |

Present: Coddington, Vives, Martinez, Jackett, Cruz, DeMario, Skovira, Aguero, Cronmiller

Absent: Leone-Mannino

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| **Time/Minutes** | **Agenda Item** | **Discussion/Notes/Action Item(s)** |
| **8:00 1min.** | Approval of Minutes | Minutes were not taken at last meeting  Jacket has a list of who will be taking minutes for the remainder of the school year she will share with the team. |
| **8:01 1min.** | Approval of Agenda | Approved |
| **8:02 2 min.** | PD Approvals | 2 PD’s Approved  DL Vertical Team  MTSS Restorative Practices and PBIS |
| **8:04 1 min.** | Staff Updates | 12:1:1  Reading Coach  Possible TA positions  Several staff still being paid per diem  Concern that still some do not have access to google forms. |
| **8:05 7 min.** | ILT Updates (every meeting) | Superintendent’s Conference Day Leone to send to staff clarification regarding hours for Friday. Wrapping up testing, RTI should be for ow achievement/low growth students Discussed Wednesday walkthroughs  Identified No Shows for attendance  Man concerns about Special Education |
| **8:12 7 min.** | Parent Engagement (1st)  ATOMS (3rd) | Question: Was Title 1 was updated regarding language around events? There were some questions regarding the budge and allocations for each event. |
| **8:19 7 min.** | Community School (1st)  Student Support (3rd) | CET meeting last night 10/4/17 See more under Hot Topics/Current Issues |
| **8:26 7 min.** | DL Updates (1st week)/ Safety/Community Partners (3rd week) | DL: team met10/4/17. Discussed Hispanic Heritage. Concern that a lot of tiem is spent discussing WIN  Safety: 3 drills in 2 that were necessary hold in place lock out 1 fire drill possibly 1 more today possibly. Updated command post logs. Questions about emergency bag. Why do IEP’s need to be in the bags why do they need to be locked up. Is the list mandatory or suggested? Discussed the Safety list. At this point, there are no students with emergency evacuation plan. There are enough bags for everyone to have the cafeteria does not have a bag at this point. Should there be a location identified where the bag is located. The bag is additional if there ever was a true incident you would have the extra materials with you. |
| **8:33 7 min.** | Hot Topic/ Current Issue | CET Jacket was at the meeting last night and shared overviewed the purpose of the team and what was discussed at the meeting. School and Community Representatives were present. Discussed some of the representatives on the team identified. Broke up into work groups. 7 groups will meet monthly. Overarching leadership will meet 4 times year. SBPT is the ultimate decision making body. 50-60 partners in our building. |
| **8:40 4 min.** | New Business- | No New Business  Went over process and procedures of SBPT for new members at the beginning of the meeting.  Process for minutes when they should be sent to SBPT for review when back to minute taker for adjustments and then fanned out to School.  Meeting on Thursday to SBPT by following Monday  Back to minute taker by following Tuesday  And to all staff by Thursday. |
| **8:44 1 min.** | Set agenda for next meeting – continue for next SBPT meeting |  |